

CLIENT

1

Submits: a) Transfer Authorization, b) Assignment of Note, and c) Copy of recent account statement from current Custodian.

MTC

2

Forwards the Transfer Authorization and Assignment of Note to the client's current Custodian requesting that they forward us: a) the original Note, and b) the signed Assignment of Note.

CURRENT
CUSTODIAN

3

Sends the Note and signed Assignment of Note to MTC.

MTC

4

Sends a copy of the Note and the signed Assignment of Note to the borrower for acknowledgment.

BORROWER

5

Signs the Assignment of Note and mails it back to MTC.