



INSTRUCTIONS

Section A: Accountholder Information

Enter your first and last name along with your Madison Trust Account #.

Section B: Asset Value

- Asset Name: Enter the name of each individual asset held within your IRA.
Note: If your account holds an IRA LLC you should ONLY list the full value of the LLC and NOT the assets held within the LLC.
- Asset type: Enter the type of asset (Single member LLC, Minority Interest in an LLC, Private Placement, Real Estate, Private Loan etc.)
- Asset Value:
 - For LLCs – Combine the value of all cash AND assets held within the LLC to get ONE total value for the LLC.
 - For all other assets – Enter the value of each particular asset as of December 31 of the relevant year.

Section C: Accountholder Certification

Print your first and last name, sign and date the form.

Section D: Professional Third Party Certification

This section is ONLY required if this is a taxable distribution or a Roth conversion. ***If a licensed professional assisted in ascertaining the asset value, please have the individual sign the form.***

***No additional/supporting documents such as bank statements or appraisals are necessary.**



For your annual valuation to be reflected on the year-end statement of the current year, this form must be submitted by January 15th of the following year.

Please complete and submit this form via one of the following methods:

Mail: Madison Administration Company, One Paragon Drive, Suite 275, Montvale, NJ 07645 · **Fax:** (845) 947-1212 · **Secure Upload:** www.madisontrust.com/uploads

A. ACCOUNTHOLDER IDENTIFICATION

Full name _____ MTC account number _____

B. ASSET VALUE

Asset name _____	Asset type _____	Asset value as of 12/31/ ____
Asset name _____	Asset type _____	Asset value as of 12/31/ ____
Asset name _____	Asset type _____	Asset value as of 12/31/ ____
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Asset name _____	Asset type _____	Asset value as of 12/31/ ____

C. ACCOUNTHOLDER CERTIFICATION

I certify that I am the owner of the above mentioned account and that the fair market value reported is accurate to the best of my knowledge.

Custodial accountholder confirms that the custodial account assets do not include any illegal or impermissible investments under South Dakota or Federal law, including, but not limited to, holdings of marijuana or other illegal substances, illegal gambling, or illegal artifacts, and should the custodial account ever come to hold an illegal or impermissible investment under South Dakota or Federal law, custodial accountholder will notify Madison Trust Company immediately.

Name _____ Signature _____ Date _____

D. PROFESSIONAL THIRD PARTY CERTIFICATION

IMPORTANT: This section is required if valuation is to be used for a taxable distribution, Roth conversion, or as requested by MTC. The professional third party certification must be completed by a CPA or attorney who is not the IRA accountholder.

I certify that the above mentioned fair market value is correct, and will be used for reporting purposes to the Internal Revenue Service.

Name _____ Signature _____ Date _____

Licensing authority and number (if applicable) _____